A Checklist for Leadership

Emotional Intelligence: building an internal awareness of our own emotions and dealing with the emotions of others



Appreciative Inquiry: the art and practice of asking questions that strengthen a system's capacity to heighten positive potential

Discovering: What do we know already that we can build on?

Dreaming: What do we want to create? What difference do we want to make

Designing: How will we make this difference?

Destiny: How do I adapt and re-adapt as the new story is created?

Appreciative Leadership: Am I able to mobilize creative potential and turn it into positive power - set in motion positive ripples of confidence, energy, enthusiasm and performance and make a positive difference in the world by

- Inquiring -Letting people know that I value them and their contributions
- > **Including** -Giving people a sense of belonging in order to encourage collaboration
- > *Inspiring* Providing people with a sense of directions thought vision and hope
- ➤ Integrity Modeling a set of standards for others to follow
- > Illumination Helping people understand how to best contribute by learning how to use their strengths



Transformational Leadership:

behaviours that transform and inspire others to perform beyond expectations while transcending selfinterest for the good of the organization

To become a Transformational Leader I must be able to

- Create an inspiring vision of the future
- Motivate people to buy into and deliver the vision
- Manage delivery of the vision
- Build ever-strong- trust-based relationships with my people

As a

Transformational Leader I.....

- Am a model of integrity and fairness
- Set clear goals
- Have high expectations
- Encourage others
- Provide support and recognition
- Stirs emotions
- Gets people to look beyond their self-interest
- Inspires people to reach for the improbable

What am I aware of in myself?

- An ability to read and understand your emotions and well as recognize their impact on work performance, relationships and the like
- > A realistic evaluation of your strengths and limitations
- A strong positive sense of self worth

To what degree do I manage myself?

- An ability to keep disruptive emotions and impulses under control
- A consistent display of honesty and integrity
- > An ability to manage yourself and your responsibilities
- A skill at adjusting to changing situations and overcoming obstacles
- A drive to meet an internal standard of excellence
- A readiness to seize opportunities

How socially aware am I?

- A skill at sensing other peoples emotions, understanding their perspectives, and taking an active interest in their concerns
- An ability to read currants of organizational life, build decisions networks and navigate politics
- An ability to recognize and meet customers needs

Am I socially skilled?

- An ability to take charge and inspire with a compelling vision
- An ability to wield a range of persuasive tactics
- A propensity to bolster the abilities of others through feedback and guidance
- Skill at listening and at sending clear, convincing and well-tuned messages
- Proficiency in initiating new ideas and leading people in a new direction